

COURSE INFORMATION	
Course Title	Maximize Your Career Opportunities in Today's Job Market
Course Duration	7 modules spread over 4 weeks (Every Monday and Thursday)
Course Fees	S\$ 600 per pax
Course Overview & Objectives	This course will equip participants with key competencies and attitudes which will enable them to excel and be effective in their current job and prepare them for their next role.
Learning Outcomes	By the end of the session, participants will understand the following: <ul style="list-style-type: none"> • How to develop a set of ten character competencies which would enable them to excel in their jobs and to advance their careers • How to evaluate personal strengths and weaknesses and craft a personal develop plan for continuous improvement
Course Contents	<p>This workshop will cover the following contents:</p> <ul style="list-style-type: none"> • Ten character competencies known as the MAXIMIZERS* needed for career success • An assessment to evaluate and identify learners' current strengths and weaknesses • A set of tools and skills to develop the ten character competencies • Personal planning for application and continuous improvement <p>MAXIMIZERS stands for:</p> <ol style="list-style-type: none"> 1. Make Things Happen- Take charge and be responsible 2. Achieve Personal Significance- Know and leverage your unique strengths 3. X-Out the Negatives- Embrace obstacles and seek out opportunities 4. Internalize Right Principles- Build success based on enduring principles 5. March to A Mission- Live life with meaningful and purposeful goals 6. Integrate All of Life- Balance your priorities for sustainable progress 7. Zero In on Caring for People- Build healthy relationships and collaborate well with others 8. Energize Internally- Develop self-motivation based on inner character strength 9. Realign Rigorously- Adapt to constant change and improve continuously 10. Stay The Course- Develop resilience and never give up on important issues
Learning Methodology	<p>Mini lectures, individual and group exercises to reinforce learning, skills practice and quizzes to check understanding.</p> <p>The content will be delivered through a blended learning approach.</p> <ul style="list-style-type: none"> • An introductory module (1 hr) on course overview and EduTech tools • 6 modules (3 hr each) of synchronous Zoom lessons • 5 modules (1 hr each) of asynchronous learning with a learning partner between the main 6 modules
Who Should Attend	Job seekers and those seeking a change or advancement in their careers. (Participants must have access to a computer with internet access.)