TRAINING PROVIDER

Singapore Professionals' and Executives' Cooperative Limited

COURSE INFORMATION

Course Title	**Auditing for Non-Auditors**
Language	English
Course Duration	2 days (14 hours / 9am to 5pm)

COURSE OUTLINE

Course Overview & Objectives	An audit is important as it provides credibility to a set of financial statements and gives the shareholders confidence that the accounts are true and fair. It can also help to improve a company's internal controls, systems and to ensure your company remains compliant. This course defines an audit, explains the differences between types of audits, and reviews why the process is critically important. It will benefit business owners and executives who want to know how auditors perform their audit work, as well as those who plan to pivot into a career in professional auditing. Trainees will learn about the corporate governance, internal control and audit processes and risk management. It also provides them more understanding more on the purpose of audit, the types of activities to carry out in line with international standards, and the importance of well-managed audit units.
Key Topics Covered	The course will cover the following topics in depth: • Audit Planning 1 - Understand Client's Business Analytical Procedures • Audit Planning 2 – Business Processes, Accounting System and Internal Controls • Risk Assessment • Materiality • Audit Approach • Audit Scopes and Coverage • Audit Sampling • Audit of Post Balance Sheet Event • Audit of Going Concern • Audit Finalization – Evaluate Misstatement Detected • Management Representation as Evidence • Audit Reporting – Audit Opinion and Audit Report • Management Letter • Computer Assisted Audit Techniques
Learning Outcomes	Successful completion of this course will increase trainee's knowledge and understanding of the purpose of audit, the types of activities that auditors carry out in their audit work. It will also help to enhance the confidence of those who wish to pivot into a career in professional auditing.

Learning Methodology	The workshop will be delivered in an interactive learning setting and offers the opportunity to apply the concepts in a risk-free environment with simulated exercises and practices; mini case studies; trainer-facilitated group sharing and discussions, self-reflection and action planning; etc.
Who Should Attend	The course is helpful for new business owners who wish to acquire the essential knowledge of professional auditing and understand the types of activities carry out by auditors in line with international standards, as well as will benefit individuals/career-switchers who plan to pivot into a career in professional auditing.